



MOSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

Association incorporated under section 21 of the Companies Act 1973 (as amended)
P.O. Box 567 • MOSEL BAY 6500 • Western Cape • South Africa • Tel: 044 691 3054 • Fax: 044 691 1520
E-Mail: status2@status-mark.co.za • Website: www.mosselbaygolfestate.co.za

To whom it may concern

In order to perform work or provide a service on the Mosselbay Golf Estate contractors and service providers must comply with the Security rules as developed by the HOA of the Estate. These rules requires that all workers entering the estate must comply to the following in order to be issued with an access card:

1. Proof of a clean criminal record (police clearance certificate)
2. Copy of Identity Document or Valid Passport with work permit
 - a. Assylums must be accompanied by a verification from Department of Home Affairs
3. Id Foto
4. Proof of payment of the tariff of R 85-00 per person

Herewith please find a link to the application form to be completed by all contractors as well as a brief process to assist.

- 1 The link:

<https://mbge.securehaven.co.za/forms/contractors/application-contractors.php>

Or email access@status-mark.co.za to receive the link

2. Open the link
3. Complete all the required information in respect of **the Company** as well as **contact person**
4. Provide **details on each worker** required to enter the Estate
5. Click on **Add worker** to add more workers
6. Links are provided to **all relevant documents required for induction** contractors are required to familiarise themselves with the content
7. Click to **confirm** that documents **were read**
8. Please ensure that **copies the following documents** are uploaded and ticked in the required boxes
 - a. Proof of a **clean criminal record** (police clearance certificate) NOT older than **6 months**
 - b. Copy of **Identity Document** or **Valid Passport** with work permit
 - i. Assylums must be accompanied by a verification from Department of Home Affairs
 - c. **Id foto**
 - d. **Proof of payment** of **R85-00 per worker** into the following bank account:

BANKING DETAILS – MOSEL BAY GOLF ESTATE
ABSA BANK MOSEL BAY
Bank Code: **632005**
TYPE: CHEQUE ACCOUNT
ACCOUNT NUMBER: **4049 422 172**

9. **Submit application**

The contact person will receive an email in order to arrange an induction session as well as to receive the access card/s

10. Querries

Please feel free to Contact the Estate Manager, **Rickus van Rensburg** at **072 498 0634** or e-mail to access@status-mark.co.za