



MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

Association incorporated under section 21 of the Companies Act 1973 (as amended)

P.O. Box 567 • MOSSEL BAY 6500 • Western Cape • South Africa • Tel: 044 691 3054 • Fax: 044 691 1520
E-Mail: status2@status-mark.co.za • Website: www.mosselbaygolfestate.co.za

AGENDA/NOTICE

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION (NPC)
MOSSELBAAI GHOLFLANDGOED HUISEIENAARSVERENIGING (NWO)
REGISTRATION NUMBER/REGISTRASIE NOMMER: 1999/001249/0

Notice is hereby given of the 18th Annual General Meeting of Mossel Bay Golf Estate Home Owners Association to be held at 10h00 on **Wednesday 23 December 2015** in the Church Hall of the Dutch Reformed Church Mossel Bay South, 17th Avenue, Mossel Bay :

Only registered members or their legal proxies are permitted to attend.

Hiermee gee ons kennis van die 18de Algemene Jaarvergadering van die Mosselbaai Gholflandgoed Huiseienaarsvereniging wat gehou sal word om 10h00 op **Woensdag 23 Desember 2015** in die Kerksaal van die NG Kerk, Mosselbaai Suid, 17de Laan, Mosselbaai :

Slegs geregistreerde lede of hulle volmagte mag die vergadering bywoon.

1	Opening en Verwelkoming	Opening and Welcome
2	Teenwoordig, verskonings en volmagte	Attendance, apologies and proxies
3	Goedkeuring van vorige notule	Approval of the previous minutes
	<ul style="list-style-type: none"> Notule van die Algemene Jaarvergadering van 11 Desember 2014 	<ul style="list-style-type: none"> Minutes of the Annual General Meeting of 11 December 2014
4	Verkieping van Direkteure	Election of Directors
	<p>Die pos van een Direkteur moet gevul word volgens Artikel 16.1 van die Grondwet.</p> <p>Gebruik asseblief die aangehegte nominasievorm om kandidate voor te stel en die stuur die vorm na die kantore van Status Mark voor 10h00 op 15 Desember 2015 (11 Meyerstraat, Mosselbaai, 6500 of Posbus 567, Mosselbaai, 6500 of faks: 044 691 1520 of epos: status2@status-mark.co.za)</p>	<p>The post of one Director to be elected in terms of article 16.1 of the Articles of Association.</p> <p>Please nominate candidates on the attached nomination form – this must be received at the offices of Status Mark (11 Meyer Street, Mossel Bay, 6500 or P O Box 567, Mossel Bay, 6500 or fax: 044 691 1520 or email: status2@status-mark.co.za) by not later than 10h00 on the 15th of December 2015.</p>
5	Voorsitter se verslag (aangeheg)	Chairman's Report (attached)
6	Troeteldiere	Pets
	<ul style="list-style-type: none"> Gewone Besluit 1 	<ul style="list-style-type: none"> Ordinary Resolution 1
	Moratorium op die aanhou van troeteldiere.	Moratorium for the keeping of pets.
6	Finansies	Finance
	<ul style="list-style-type: none"> Oorweging en goedkeuring van die aangehegte finansiële dokumente (insluitend die, direksie goedkeuring, ouditeursverslag, balansstaat, inkomstestaat) Verkorte finansiële state aangeheg –As u 'n volledige afskrif van die finansiële state benodig, kontak asseblief vir Status Mark vir 'n afskrif Gewone Besluit 2 	<ul style="list-style-type: none"> Consideration and approval of the financial documents attached (including the directors approval, auditors' report, balance sheet, income statement) Abridged financials attached –If you require a full copy of the financials statements, please contact Status Mark for a copy) Ordinary Resolution 2

	<ul style="list-style-type: none"> Goedkeuring van die begroting 2016/2017, soos aangeheg – Gewone besluit 3 	<ul style="list-style-type: none"> Approval of the budget for 2016/2017, as attached – Ordinary Resolution 3
7	Ouditeure	Auditors
	<ul style="list-style-type: none"> Aanstelling van ouditeure (2015/2016) – Gewone Besluit 4 ➤ <i>Voorstel Jean Pretorius Ouditeure</i> Goedkeuring van die vergoeding van die ouditeure van R10 500.00 (BTW uitg) (2014/2015) – Gewone Besluit 5 	<ul style="list-style-type: none"> Appointment of auditors (2015/2016) – Ordinary Resolution 4 ➤ <i>Proposed Jean Pretorius Auditors</i> Approval of auditor's remuneration of R10 500.00(excl VAT) (2014/2015) – Ordinary Resolution 5
8	Verkeersreëls – Mnr E Potgieter	Traffic Rules – Mr E Potgieter
9	Punte wat skriftelik ontvang is voor 15 Desember 2015 nie later as 10h00	Matters of which prior written notice has been received by the 15th of December 2015 no later than 10h00
		By order of the Board
	<p>Nota :</p> <ol style="list-style-type: none"> Elke lid sal geregtig wees om persoonlik te stem of deur 'n volmag en sal slegs 1 (een) stem hê per wooneenheid of erf geregistreer in hul naam, soos omskryf in die Grondwet. Indien die eenheid of die erf in meer as 1(een) persoon se naam geregistreer is sal al die mede-eienaars gesamentlik slegs 1(een) stem hê. Volmagte moet ingehandig word voor die aanvang van die vergadering. Volmagte kan ingehandig word by Algemene Jaarvergadering of by Status Mark se kantore te 11 Meyerstraat, Mosselbaai of per Posbus 567, Mosselbaai, 6500 of faks: 044 691 1520 of epos: status2@status-mark.co.za 	<p>Note :</p> <ol style="list-style-type: none"> Every member shall be entitled to vote in person or by proxy and shall have 1 (one) vote for each unit or erf registered in his name, subject to the provisions of the Articles. If the unit or erf is registered in the name of more than 1 (one) person, then all such co-owners shall jointly have one vote. Proxies must be handed in before commencement of the Annual General Meeting. Proxies can be handed in at the meeting or at the offices of Status Mark at 11 Meyer Street, Mossel Bay or at P O Box 567, Mossel Bay, 6500 or fax: 044 691 1520 or email: status2@status-mark.co.za
	<u>Ligte verversings sal beskikbaar wees vanaf 09h30 voor die vergadering</u>	<u>Light refreshments will, as from 09h30 on the date of the meeting, be served at the venue.</u>
	<u>** Enige punte vir bespreking onder Algemeen moet voor 15 Desember 2015 ingehandig word by Status Mark</u>	
	<u>Please note that any items to be discussed under General must be handed in before 15 December 2015 at the office of Status Mark</u>	

NOMINATION OF DIRECTORS

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION (NPC)
(Association incorporated under Section 21)
Registration number 1999/001249/08

I _____ of erf _____, being a member of the Mossel Bay Golf Estate Home Owners Association hereby nominate the following person/s as director for election at the Annual General Meeting of the Company to be held on 23 December 2015 at 10H00 :

Name (in block letters)	Address/Erf no in Mossel Bay Golf Estate	Acceptance of nomination (signature)
1.		
2.		
3.		
4.		
5.		

Signed this _____ day of _____ 2015.

Signature

(Name of signatory in block letters)

NOTE: ARTICLES 15.2, 15.3 AND 15.4 OF THE MEMORANDUM OF INCORPORATION

15.2 : Every Director shall be an owner or the duly authorised representative of an owner which is a company, close corporation, trust, consortium or other suchlike entity. Every Director shall reside in the Development as his permanent residence or within the municipal district of Mossel Bay.

15.3 : Not later than seven (7) days before the date on which the annual general meeting is to take place, members must in writing nominate their proposed Directors for election at that annual general meeting.

15.4 : No person may be appointed as a Director if he or the principal referred to in Articles 15.2 is in arrear with his levy payments."

NB : Please take note that the members in general meeting may refuse to accept for election a nomination not accepted by the person so nominated.

THIS NOMINATION FORM MUST BE RECEIVED BY STATUS MARK BY NOT LATER THAN 10h00 ON 15 DECEMBER 2015 AT THE OFFICES OF STATUS MARK AT 11 MEYER STREET, MOSSEL BAY OR AT P O BOX 567, MOSSEL BAY, 6500, email: status2@status-mark.co.za; fax: 044 691 1520



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MINUTES OF THE 17TH ANNUAL GENERAL MEETING OF THE MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION THAT WAS HELD ON THURSDAY 11 DECEMBER 2014 AT 10H00 IN THE DUTCH REFORMED CHURCH HALL, 17TH AVENUE, MOSSEL BAY

1	<u>OPENING & WELCOME:</u>	
	The chairman, Mr Blythe-Wood, opened the meeting and welcomed everyone present. The meeting was presented in English, if any owners required a translation; Willem Prinsloo and Gabriel Smith were available to translate.	
2.	<u>ATTENDANCE PROXIES AND APOLOGIES:</u>	
	55 Owners as per the attendance register. 29 Proxies The meeting was postponed for 30 minutes as a quorum was not reached. After 30 minutes sufficient proxies had been received to continue with the meeting.	
	A legal Quorum was obtained. Messrs WCE Prinsloo, S Koen & Me M Bourn (Status Mark)	
	Apologies: M Veldsman L Higgs M Good C Bell J & M Collins B Nortje A Allen L Brooks C Langeveld Me van Niekerk J Swartz	
3	<u>APPROVAL OF THE PREVIOUS MINUTES & MATTERS ARISING:</u>	
	The minutes of the Annual General Meeting of 12th December 2013 were approved with the following amendments: Item 2: Election of Directors to include the following: <u>Emil Kaltenbrunn resigned on 12 December 2013.</u> Item 3 Chairman's report to read: The written report was read and approved by the meeting Item 4.4: Mr Moll requested to include the following: <u>Not all members were advised of the contents of the two legal opinions obtained by the Board.</u> Item 6.2 Ordinary resolution 2 (Budget) to read: Mrs Conway conveyed her unease that the matter will create negative publicity which in turn <u>is</u> not good for the property values on the Estate.	
	Matters arising:	
	No matters arising were discussed.	
4	<u>ELECTION OF DIRECTORS:</u>	
	There are two vacancies on the Board. Two nominations were received within the specified time.	

	<p>Messrs P Venter & K Otto are elected as Board members, and they will serve a three year term.</p> <p>The following Board members will remain on the Board: Messrs J Blythe-Wood, G Smith, J P Snyman, M Smith & Dr Griesel</p> <p>The following resignations were received during the year:</p> <p>Messrs B Nortje (5 April 2014)</p> <p>Dr A Bruwer (18 March 2014)</p> <p>Me L Higgs (11 December 2014)</p>	
5	<p><u>CHAIRMAN'S REPORT</u></p>	
	<p>The written report was circulated prior to the meeting and updated and approved at the Annual General meeting.</p> <p>The following matters were discussed by the Chairman:</p> <p><u>Security:</u> Mr Pieter Venter was co-opted as Chairman of the Security Portfolio after the resignation of Mr Nortje.</p> <p>A 5 year plan was received from Suiderkruis Security three days prior to the AGM. It was noted that security starts at home and all owners are requested to install an alarm system. Suiderkruis's proposal included a second roaming vehicle as well as the installation of a CCTV system.</p> <p>Mr van Heerden requested a copy of the 5 year plan. Mr Blythe-Wood stated that the plan will only be available to members once it has been discussed at Board level.</p> <p>Mrs Blom asked whether the cost of security will be reduced. Mr Blythe-Wood answered that there will not be a reduction and security is a "must" on the Estate. Mr Good reported that in the past he had heard good reports on Suiderkruis Security and decided to swap the monitoring of his alarm from M-Sec to Suiderkruis Security. It has taken 3 weeks to install the equipment and the system is still not working. It is the opinion of Mr Good that Suiderkruis Security is installing 2nd hand radios and all owners should insist on the installation of new equipment. He viewed his disappointment towards Suiderkruis Security and insisted that the minutes be forwarded for their attention.</p> <p>Mrs Alexander viewed her dissatisfaction at the gate at Church Street, which is broken more than in working order. Mr Blythe-Wood took note of the point and will investigate.</p> <p>A non-standard building, as pointed out by Mr le Roux has been erected behind the Golf Clubhouse with a guard whose brief is to stop anybody entering the Estate via the Golf Club.</p> <p>A future system will be discussed with the Golf Club whereby golfers sign in. This is a long term proposal as the relations with the Golf Club are currently under pressure.</p> <p>Mrs Blom asked why the security company is not changed due to the unhappiness directed towards the current security company. Mr Blythe-Wood stated that other security companies in the area have been investigated by the Board and Suiderkruis Security has been forced to get their act together.</p> <p><u>Maintenance:</u> Mr Martin Smith is the current Maintenance portfolio chairman. The Estate is getting more mature therefore more breakages are occurring which</p>	

need to be budgeted for. The paint on the roads needs work as the paint is being absorbed into the paving. Mr Koen was thanked for his hard work during the year in keeping the Estate in a neat and well maintained condition.

The fence between the Estate and Village on Sea needs to be replaced. A quote has been received for +- R140 000.00 and the Board is hoping that Village on Sea HOA will also contribute toward the cost.

An additional speed bump has been installed at the bottom of Galatea Drive, which will assist with water diversion during heavy rainfalls.

Patch work repairs have been made to the roads. There is currently +-R570 000.00 available in the road fund bank account to pay towards the costs of the road repairs.

Mr Jenkerson has requested that the Board please consult with owners in the proximity prior to installing a speed bump as the speed bumps can cause water diversion from the road onto member's properties.

The image of the Estate starts at the gate. Quotes have been obtained to improve the gardens at Church Street and Schoeman Street gates.

Marketing: Mrs L Higgs was the Chairlady of the Marketing Portfolio. Mrs Higgs has resigned as a director of the HOA board as she has been elected as the President of the SCWGA.

Two successful home owner Golf Days have been held during the past year.

Communication to owners can improve.

Mr van Heerden asked what negative perception there is regarding the Golf Estate. Mr Blythe-Wood replied that owners feel that living on the Estate is like living in a police camp as there are Rules and Regulations which need to be complied with. Owners are requested not to be negative towards the Estate.

Environment: Mr Blythe-Wood is Chairman of the Environment Portfolio. The eradication of alien vegetation is ongoing as it is part of the lease agreement with the Municipality.

Architectural Review Board: Mr G Smith is the Chairman of the ARB portfolio.

Sales on vacant erven on the Estate are picking up. The Obligation to build penalty has had the desired effect as members are building houses on the vacant erven.

Finance: Mr Snyman who is not present at the AGM is the Chairman of the Finance Portfolio. If there are any questions regarding the financial statements, members are welcome to contact Mr Snyman. Please contact Status Mark for his number.

There was a 3.49% increase applied to the overall budget.

Rules & Regulations: Dr Griesel, assisted by Mr T Leonard is the Chairman of the Rules and Regulations Portfolio. This must be the worst portfolio to manage as complaints are received regarding the disregarding of Rules by members and tenants.

If all members, their family members and tenants stick to the rules fewer complaints will be received.

Copies of the Rules and Regulations are available from Status Mark.

6	<p><u>Extension of Co-operation agreement:</u> <u>Ordinary resolution 1</u></p>		
	<p>Withdrawn: The Directors of the HOA make the decision to renew the Co-operation agreement as per the agreement. If any changes are to be made to the agreement, these changes will be voted on by the members at a Special General Meeting.</p>		
	<p>Mr G Smith who along with Mr K Snyman are the representatives of the MBGE HOA on the Golf Club Board discussed the following:</p> <p><u>Cooperation Agreement with Golf Club</u></p> <p>There are widespread variations regarding status of the existing agreement. On behalf of the Board, and in an attempt to give full perspective to homeowners, Gabriel Smith gave concise summary. He stated that both for the past and in the future, there is an undertaking that the HOA will honour its obligations towards the golf club. He repeated the minuted statement of one year ago, namely “Good public relations, constructive interface and mutual respect between homeowners, Municipality and Golf Club will be strived for”. It goes without saying that it is dependant upon reciprocity.</p> <p>Now, what is the Cooperation Agreement all about? In short:</p> <ul style="list-style-type: none"> ➤ Back in 1997 the estate developer (Innside Investments) and the Municipality undertook to somewhere in the future take steps for homeowners to commit towards financial contribution to the golf club. The HOA and Golf Club were not party to the original sales agreement. Sadly both main parties, the developer and the Municipality, failed their obligations. There is no recourse to the developer, because of apparent deceased and bankrupt estate. All concluded that “the ball was dropped”. ➤ However, the agreement allowed an alternative, namely for the Golf Club and HOA to subsequently reach an agreement between themselves. The cooperation agreement formally kicked off in July 2010. ➤ It allows for a 5-year agreement, renewable annually, but with an option to extend for another 5-year cycle until June 2020. ➤ In practice it entails a monthly financial contribution by the HOA to the Golf Club currently approximately R65 000 / month, free of deductions. In turn the HOA enjoys some benefits such as preferential membership. Thus each homeowner currently pays roughly R165 / month as part of their HOA levy towards the Golf Club. <p>Key and Recent Events during 2014:</p> <p>By 1st week of March security presence was implemented at 17th Avenue. This was a compromise versus the stipulated access control.</p> <p>At the Golf Club AGM of September, their chairman mentioned something about disagreement between the GC and the HOA. Gabriel Smith immediately objected that the HOA has zero problems regarding the cooperation agreement; it was solely one-directional the Golf Club that had their issues.</p>		

On 27 October 2014 a letter from the Golf Club requested cancellation of the cooperation agreement, to be replaced by a new agreement, because of *ultra vires*, i.e. neither party had authority to enter into agreement.

On 14 November 2014 claim of *ultra vires* was rejected by the HOA and the request for cancellation refused. Thus the cooperation agreement remains in place.

Latest correspondence from the Golf Club dated 4 December 2014 requested that support be mustered at the HOA AGM for Social membership, i.e. downgrade from current HOA membership. If carried, then the Golf Club is requesting a special sub-committee to list ALL outstanding issues, to be incorporated into a proposed revised cooperation agreement.

However, the HOA replied that they will not enter into discussions until:

- Unqualified acceptance of the existing co-operation agreement is acknowledged and
- All the Golf Club remainder issues, as alluded to, are listed.

After thorough review by the HOA Board, the following four steps are submitted as action points:

1. Continue *status quo* for the immediate future with the existing cooperation agreement
2. Await the comprehensive list of issues from the GC, before an informed discussion and decision can be taken by the HOA
3. HOA Board are to formally confirm extension of the existing cooperation agreement by deadline 31 March 2015, as stipulated
4. Once issues of the Golf Club (unknown and still to be tabled) have been discussed, and if potential changes are forthcoming, then call a Special General Meeting of homeowners for any changes to the existing cooperation agreement.

Conclusion is that the meeting gave mandate to the HOA Board to continue with four action points as listed above. Apart from appreciation about background, there were three requests from the floor:

- Some HOA members were refused the discounted membership at the Golf Club. Could a summary of details about membership application be distributed? Yes.
- Could any homeowner apply for membership? Yes, it is advisable to do so.
- Could anyone have insight into the existing cooperation agreement? Yes, available at Status Mark.

	<p>Mr van Heerden expressed his personal opinion on the Golf Club. Mr van Heerden requests that all members take up a social membership at the Golf Club which affords them the opportunity to voting rights.</p> <p>Dr Bruwer seconded this request and mentioned that all registered members have a voting right because of the co-operation agreement as well as contained in the constitution of the Golf Club.</p> <p>A circular will be circulated to all members of the HOA on how they can become a member of the Golf Club.</p> <p>A copy of the co-operation agreement is available from Status Mark.</p>		
7	<u>Ordinary Resolution No2 (Financial Statements)</u>		
7.1	<p>Consideration and Approval of Financial Statements as presented: The financial statements were audited by independent auditors. The Financial statements show a surplus of R250 696.00 for the year 2013/2014. The financial statements were approved by the meeting</p>		
	In favour: 68	Abstain: 16	
	<i>ORDINARY RESOLUTION 2 MUST BE ACCEPTED BY A MAJORITY VOTE, THEREFORE ORDINARY RESOLUTION 2 WAS ACCEPTED</i>		
7.2	<u>Ordinary Resolution No 3 (Budget)</u>		
	<p>The budget for 2015/2016 was tabled. The budget estimates for the ensuing financial year were circulated prior to the Annual General Meeting.</p> <p>A question was posed by Mr Frans Gerber as to whether enough provision is made towards the Garden Services as he feel the condition of the common property gardens has deteriorated. Mr Blythe-Wood remarked that an additional labourer has been budgeted for and the renovated gardens at the two gates will be low maintenance.</p> <p>KVZ fell behind with the maintenance of the public areas due to the wet weather over the past few weeks. He has been granted permission to work on a Saturday to catch up.</p> <p>Deregistration from VAT: Deregistration from VAT: In terms of section 12(f)(iv) of the VAT Act, with effect from 1 April 2014, the supply of services by an HOA to any of its members will be exempt from VAT, which means that HOAs would need to deregister as VAT vendors from this date. This will result in the Mossel Bay Golf Estate Home Owners Association de-registering as a VAT Vendor, which will result in the HOA no longer charging VAT on levies, but consequently also not being able to claim back any VAT on all costs from our VAT-registered suppliers.</p>		
	In Favour: 68	Abstain: 16	
	<i>ORDINARY RESOLUTION 3 MUST BE ACCEPTED BY A MAJORITY VOTE, THEREFORE ORDINARY RESOLUTION 3 WAS ACCEPTED.</i>		
8	<u>Ordinary Resolution No 4 (Appointment of Auditors)</u>		
8.1	Jean Pretorius was appointed as Auditor for the ensuing year.		

	In favour: 68	Abstain: 16	
	<i>ORDINARY RESOLUTION 4 MUST BE ACCEPTED BY A MAJORITY VOTE, THEREFORE ORDINARY RESOLUTION 4 WAS ACCEPTED</i>		
8.2	Ordinary Resolution No 5 (Auditors Remuneration)		
	<i>In Favour: 68</i>	<i>Abstain: 16</i>	
9	<u>Directive - long/short term rentals & self-catering accommodation</u>		
	<p>A legal registration document has been drawn up by Braam Deacon Attorneys. This form must be completed by all owners who are leasing their properties on a long/short term & self-catering basis. The purpose for the completion of this form is to establish a security control system on the Estate. It has been noted that owners are giving their access cards to tenants/guest to gain access to the Estate, which is considered a loop hole in the security procedure.</p> <p>The form must be obtained from Status Mark. All owners who are letting their properties will be required to pay a refundable deposit of R1500.00. This deposit can be used to settle any fines accumulated by tenants or guests.</p> <p>Tenants/Guest will not be issued an access card, their cell numbers will be loaded on the cell to gate system for the period of their lease/holiday. There will be a cost of R20 per cell number loaded as the HOA is charged by the cell to gate operator, MYGSM for every number loaded and deleted from the system.</p> <p>This system will be implemented in January 2015. It is not a rule but a control measure and the HOA will rely on owner's integrity to register their tenants or guests.</p> <p>A system will be arranged for overseas visitors who do not have a South African cell number.</p>		
10	<u>MATTERS OF WHICH PRIOR WRITTEN NOTICE HAS BEEN RECEIVED BY THE 4TH DECEMBER 2014 NO LATER THAN 10H00</u>		
	No correspondence was received.		
	<p>Appreciation was shown to the Board for cost control and a good financial year end figures.</p> <p>Mr Blythe-Wood thanked his fellow board members and Status Mark.</p> <p>The meeting adjourned at 11H30</p> <p>Distribution: Minutes book All owners</p>		



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CHAIRMANS REPORT 2015

It is with pleasure that I present the 2015 Chairmans report for the year. The Board of Directors and their portfolios for the year were;

Chairman / Environment	Mr. J.R Blythe-Wood
Finance / Budget	Mr. J P Snyman
Maintenance	Mr. Kosie Otto
Architecture Review Board	Mr. G Smith
Security	Mr P Venter
Marketing / public Relations	Mr. M Smith
Rules and Regulations	Dr. J Griesel

During the year, Mrs. L Higgs resigned due to commitments resulting in her appointment as President of the Southern Cape Ladies Golf.

Status Mark continue to be the managing agent, with Mr. Sias Koen as the Estate Manager.

SECURITY

Pieter Venter continued to look after the Security on the Estate. We had no incidents for nearly two years, but unfortunately this November two vehicles were broken into and a few items stolen. The Security department will remain vigilant to prevent petty crime such as this, and we appeal to members to make sure that if Vehicles are left outside Garages overnight, they contain nothing of value. Basic security precautions must be the responsibility of the Home Owner. Security is an inconvenience for everyone, and we ask members to treat the Security personnel with respect and patience, in an effort to make a difficult task a little easier. The Electric Fence has given a few problems during the year, but is now operating efficiently and is patrolled daily. The Golf Club entrance remains a cause for concern, but with the renovations being done at the Golf Club and Gate, and the new leadership at the Club, we will now be able to improve the situation.

The service provider, Suiderkruis, under the leadership of Irene, have coped well with all the challenges that have arisen.

MAINTENANCE

The maintenance portfolio was taken over by Mr Otto from Mr. M Smith in January 2015, The gardens at both Church and Schoeman Street were redone, and in time should enhance the areas. Parking space was paved outside the Church street entrance to improve the handling of traffic, and the area looks much better. The fence between the Estate and Village on sea was replaced and is now neat, tidy and effective. The contract with KVZ has been renewed and Kobus and his team continues to do a great job of tending to all the common areas and Swimming Pools. Plans are in progress to improve the Braai facilities at the San Bartolmeo pool. Again there were instances of abuse of the cleaning equipment at the pools, and of unruly behavior in the late evening, but we hope these were isolated incidents. The Bridge between the first and second Fairways over Pardew / Argyle, is a danger for Pedestrians, and new signs were erected in a attempt to improve safety.

The Entrance and Exit Gates and Booms need continuous attention, due to age, and we will renew them all over the next year. Road signs and markings were re-painted. The Estate roads were patched up and the decision was taken to wait until all the properties have been built before giving them our full attention.

RULES AND REGULATIONS

Again, Dr. Johan Griesel has looked after this very demanding portfolio, and it continues to be a contentious one. The Golden rules on the Estate are “Conduct Rules are made and approved by the HOA Members, NOT the Directors” and “Rules are essential on any Golf Estate” and it is difficult to understand why Members choose to live here if they are not prepared to live according to the established protocols. The Directors have the mandate to ensure the Rules are adhered to. The Directors cannot be expected to make exceptions, and where necessary will enforce the existing rules to the best of their ability.

The Rules sub-committee met every two months, and it should be mentioned that the majority of the Rules transgressions were by Tenants and Holiday makers. Two serious matters on the books are being dealt with by our legal team, and we hope will be resolved shortly.

ARCHITECTURAL REVIEW BOARD

Mr Gabriel Smith continues to handle the ARB. It was another busy year with plenty of building activities. The total number of yet to be constructed properties amount to 32, verses 44 a year ago. The Estate is 91,9% complete, (362 / 394 properties built). A more detailed breakdown with last year`s figures in brackets;

New Owners: 12 (7)
 Under Liquidation: 2 (2)
 Obligation to Build (OTB) owners being penalised: 16 (30)
 OTB owners in arrears: 3(3)

The OTB penalties have been applied since 2012, as follows;

July 2012 to September 2013	R 200 / month
October 2013 to June 2014	R 500 / month
July 2014 to June 2015	R 918 / month
July 2015 to June 2016	R 950 / month

Discussions have been ongoing with the only member who is in arrears by more than 3 years (from the inception of the OTB) and to date no win / win situation could be agreed.

It was decided at the HOA Board meeting of 9 November 2015 to follow the arbitration process, Article 41 of the MOI.

The same dispensation as previously continues for new owners, who get 12 months grace from OTB penalties from date of transfer, and have another 12 months once they have started to build.

PENALTIES; Article 40,6 of the MOI states “The Directors may, from time to time, determine the amount of initial and subsequent penalties, subject to review and confirmation thereof by the Association in General Meeting “ and therefore the following is determined;

July 2016 to June 2017 a penalty of R 1,000 / month
 July 2017 to June 2018 a penalty of R 3,000 / month
 July 2018 to June 2019 a penalty of R 5,000 / month

Should there be no objection, it is assumed that it is acceptable to the Meeting.

One disturbing aspect in recent times has been owners moving into the properties before receiving an official “Certificate of Occupancy” which is issued by the Municipality. The ARB asks all new owners to respect the rules.

Construction activities cease from 14th December 2015 to 10th January 2016

The ARB would like to express appreciation to all Contractors, Architects, Agents and Members who Built this last year.

MARKETING AND P.R

Mr. Martin Smith assumed responsibility for this portfolio. The HOA Golf day in April was a success and generated R 15,000 for the local SPCA. The second HOA Golf day will be in early December, and the funds raised will be donated to ACVV Charity. The Estate Web site has been updated, and Martin has been in touch with many new / interested buyers. News flashes / letters were sent out advising members of important happenings on the Estate. Martin is also the deputy ARB member, and as such covered for Gabriel in his absence.

FINANCE

Mr. Koos Snyman continued to look after the Estate finances. Good corporate governance has resulted in the following;

	2015	2014
Operating profit	451,168	179,990
Investment revenue	137,001	79,182
Profit before tax	588,169	259,172
Tax	37,785	8,476
Equity	2,101,313	1,550,929

The surplus funds are invested in Allan Grey and amount to R 1,474,768. The proposed budget includes an amount of R 835,000 which is awarded to the Golf Club annually, and is 17,6 % of the total levy paid by all members.

Mr. Snyman is also our HOA representative on the Golf Club Board, and it is common knowledge that the relations between the HOA and the Golf Club have been under severe strain the last year. However, new Management at the Golf Club has made a big difference, and it has been decided that a joint sub-committee, consisting of two members of each board, will sit and sort out the differences and arrive at a win/win situation. The Co-operation agreement was renewed for a further 5 years, until July 2020, and if any changes are requested by the sub-committee they will be presented to the Members at a General meeting. Levies will increase from R950-00 to R1000-00 by 5,6%.

ENVIRONMENT

The maintenance of the Nature Reserve and the common areas is ongoing, and removal of the alien plants is continuing slowly. This year the priority was to re clear the previously rehabilitate areas, and this has been done. The wild animals, including Caracal, Bush buck and Cape Grysbok, are making themselves more visible. 17 Springbok were relocated from the Golf course as there were too many of them. Dr. Botha, the environment consultant is very happy with the progress being made.

In conclusion, I would like to thank my fellow directors, Status Mark (especially Jaco and Sias) and everybody involved in running the Estate. I do believe that we have one of the best in the country. The AGM is set down for 23 December this year. I hope the delay allows you to attend.

J R BLYTHE-WOOD
CHAIRMAN.



MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

Association incorporated under section 21 of the Companies Act 1973 (as amended)

P.O. Box 567 • MOSSEL BAY 6500 • Western Cape • South Africa • Tel: 044 691 3054 • Fax: 044 691 1520
E-Mail: status2@status-mark.co.za • Website: www.mosselbaygolfestate.co.za

Annual General Meeting 23 December 2015

ORDINARY RESOLUTION 1: PETS

Current Article 13.1.2: The directors may from time to time make, vary or modify rules which shall be binding, inter alia in regard to the right to prohibit, restrict or control the keeping of any animal.

One Current Conditions for Keeping of a Pet: (l) One pet per erf.

Current application form: Impression created as approval being a rubber-stamp.

Background: Initial intention of conduct rules was to limit pets. Many owners procured property at Mossel Bay Golf Estate exactly for that reason of minimal disturbance. It is historical fact that some owners had to discard pets prior to moving to the estate. Unfortunately in recent years there was a steady escalation in the number of pets on the estate. On occasion the SPCA had to be called in. At other times traps had to be set for stray cats. Bird lovers have complained regarding the decline in birdlife. A stalemate situation arose between pet and nature lovers, thus a compromise is recommended.

Recommendations:

1. All existing approvals for pets will remain valid.
2. A moratorium is placed on new applications for keeping of a pet.
3. Only in exceptional conditions will an application be considered, but by approval of all directors.
4. The matter of pets will not be accommodated on the Annual General Meeting Agenda for the next three years.

Proposer: G Smith

Seconded:

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

**Annual Financial Statements
for the year ended 30 June 2015**

Audited Financial Statements

in compliance with Companies Act 71 of 2008

Prepared: JD van Renen

Position: Accountant

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

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MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

GENERAL INFORMATION

COUNTRY OF INCORPORATION AND DOMICILE	South Africa
NATURE OF BUSINESS AND PRINCIPAL ACTIVITIES	Administration of the estate's assets and furtherance of owner's interest therein
DIRECTORS	JP Snyman JR Blythe-Wood (Chairman) GA Smith L Higgs (Resigned 11 December 2014) JD Griesel MB Smith P Venter (Appointed 11 December 2014) K Otto (Appointed 11 December 2014)
REGISTERED OFFICE	10 Church Street Mossel Bay 6506
POSTAL ADDRESS	PO Box 567 Mossel Bay 6500
BANKERS	ABSA Bank Ltd
AUDITORS	Pretorius Auditors
COMPANY SECRETARY	WCE Prinsloo
COMPANY REGISTRATION NUMBER	1999/001249/08
LEVEL OF ASSURANCE	These financial statements have been audited in compliance with the applicable requirements of the Companies Act 71 of 2008
PREPARER	JD van Renen Accountant



REPORT OF THE COMPILER

To the Members of Mossel Bay Golf Estate Home Owners Association

We have compiled the accompanying financial statements of Mossel Bay Golf Estate Home Owners Association based on information you have provided. These financial statements comprise the statement of financial position of Mossel Bay Golf Estate Home Owners Association as at 30 June 2015, the statement of comprehensive income, the statement of changes in equity and the statement of cash flows for the year then ended, a summary of significant accounting policies and other explanatory information.

We performed this compilation engagement in accordance with International Standard on Related Services 4410 (Revised), Compilation Engagements.

We have applied our expertise in accounting and financial reporting to assist you in the preparation and presentation of these financial statements in accordance with International Financial Reporting Standards for Small- and Medium-sized Entities (IFRS for SMEs) and the requirements of the Companies Act of South Africa. We have complied with relevant ethical requirements, including principles of integrity, objectivity, professional competence and due care.

These financial statements and the accuracy and completeness of the information used to compile them are your responsibility.

Since a compilation engagement is not an assurance engagement, we are not required to verify the accuracy or completeness of the information you provided to us to compile these financial statements. Accordingly, we do not express an audit opinion or a review conclusion on whether these financial statements are prepared in accordance with IFRS for SMEs.

JD van Renen
Burger Van Renen Accountants
Professional Accountant

10/11/2015

Date:



Directors: JD van Renen (SAIPA Member Number: 1963) (B.Acc Hons; MBA; Post Graduate Diploma in Financial Planning)
Francois Burger (SAIPA Member Number: 22747) (B.Com Financial Management)

Members of the South African Institute of Professional Accountants

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

DIRECTORS' RESPONSIBILITIES AND APPROVAL

The directors are required by the South African Companies Act to maintain adequate accounting records and are responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is their responsibility to ensure that the annual financial statements satisfy the financial reporting standards as to form and content and present fairly the statement of financial position, results of operations and business of the company, and explain the transactions and financial position of the business of the company at the end of the financial year. The annual financial statements are based upon appropriate accounting policies consistently applied throughout the company and supported by reasonable and prudent judgements and estimates.

The directors acknowledge that they are ultimately responsible for the system of internal financial control established by the company and place considerable importance on maintaining a strong control environment. To enable the directors to meet these responsibilities, the board sets standards for internal control aimed at reducing the risk of error or loss in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the company and all employees are required to maintain the highest ethical standards in ensuring the company's business is conducted in a manner that in all reasonable circumstances is above reproach.

The focus of risk management in the company is on identifying, assessing, managing and monitoring all known forms of risk across the company. While operating risk cannot be fully eliminated, the company endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The directors are of the opinion, based on the information and explanations given by management that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or loss. The going-concern basis has been adopted in preparing the financial statements. Based on forecasts and available cash resources the directors have no reason to believe that the company will not be a going concern in the foreseeable future. The financial statements support the viability of the company.

The financial statements have been audited by the independent auditing firm, Pretorius Auditors, who have been given unrestricted access to all financial records and related data, including minutes of all meetings of shareholders, the board of directors and committees of the board. The directors believe that all representations made to the independent auditor during the audit were valid and appropriate. The external auditors' qualified audit report is presented on page 3 to 4.

The annual financial statements as set out on pages 9 to 21 were approved by the board on 9 Nov 2015 and were signed on their behalf by:

Chairman



MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

DIRECTORS' REPORT

The directors present their report for the year ended 30 June 2015.

1. Review of activities

Main business and operations

The principal activity of the company is administration of the estate's assets and furtherance of owner's interest therein and there were no major changes herein during the year.

The operating results and statement of financial position of the company are fully set out in the attached financial statements and do not in our opinion require any further comment.

Net surplus of the company was R 550 384 (2014: surplus R250 696), after taxation of R 37 785 (2014: R8 476).

2. Going concern

The annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realisation of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business.

3. Events after reporting date

All events subsequent to the date of the annual financial statements and for which the applicable financial reporting framework require adjustment or disclosure have been adjusted or disclosed.

The directors are not aware of any matter or circumstance arising since the end of the financial year to the date of this report that could have a material effect of the financial position of the company.

4. Directors

The directors of the company during the year and to the date of this report are as follows:

JP Snyman

JR Blythe-Wood (Chairman)

GA Smith

L Higgs (Resigned 11 December 2014)

JD Griesel

MB Smith

P Venter (Appointed 11 December 2014)

K Otto (Appointed 11 December 2014)

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

DIRECTORS' REPORT

5. Secretary

The company's designated secretary is WCE Prinsloo.

Business address

11 Meyer Street
Mossel Bay
6500

6. Auditors

Pretorius Auditors were the auditors for the year under review.

7. Solvency and Liquidity

The directors have performed the required solvency and liquidity test as required by the Companies Act of South Africa.

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements as at 30 June 2015

Statement of Financial Position

Figures in R	Note(s)	2015	2014
Assets			
Non-Current Assets			
Property, plant and equipment	3	474,991	460,052
Other financial assets	4	1,579,463	1,140,177
		2,054,454	1,600,229
Current Assets			
Financial assets	5	307,346	318,645
Trade and other receivables	6	461,535	282,789
Cash and cash equivalents	7	48,537	37,150
		817,418	638,584
Total Assets		2,871,872	2,238,813
Equity and Liabilities			
Equity			
Retained earnings		2,101,313	1,550,929
Current Liabilities			
Trade and other payables	8	263,540	220,598
Borrowings	9	383,474	409,474
Current taxation liability		107,045	57,812
Rental Deposits held	10	16,500	-
		770,559	687,884
Total Equity and Liabilities		2,871,872	2,238,813

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

Statement of Comprehensive Income

Figures in R	Note(s)	2015	2014
Revenue	11	4,770,981	3,830,343
Other income	12	38,951	24,402
Operating costs		<u>(4,358,764)</u>	<u>(3,674,755)</u>
Operating profit	13	451,168	179,990
Finance income	14	<u>137,001</u>	<u>79,182</u>
Profit before taxation		588,169	259,172
Taxation expense	15	<u>(37,785)</u>	<u>(8,476)</u>
Profit for the year		550,384	250,696

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

Statement of Changes in Equity

Figures in R	Retained earnings	Total
Balance at 1 July 2013	1,300,233	1,300,233
Total comprehensive Income for the year		
Profit for the year	<u>250,696</u>	<u>250,696</u>
Total comprehensive income for the year	<u>250,696</u>	<u>250,696</u>
Balance at 30 June 2014	<u>1,550,929</u>	<u>1,550,929</u>
Balance at 1 July 2014	1,550,929	1,550,929
Total comprehensive income for the year		
Profit for the year	<u>550,384</u>	<u>550,384</u>
Total comprehensive income for the year	<u>550,384</u>	<u>550,384</u>
Balance at 30 June 2015	<u>2,101,313</u>	<u>2,101,313</u>

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

Statement of Cash Flows

Figures in R	Note(s)	2015	2014
Cash flows from operating activities			
Profit for the year		550,384	250,696
<i>Adjustments for:</i>			
Income tax		37,785	8,476
Depreciation of Property, plant and equipment		64,642	58,365
Investment income		(137,001)	(79,182)
Operating cash flow before working capital changes		515,810	238,355
<i>Working capital changes</i>			
Decrease in financial asset		11,299	19,567
(Increase)/decrease in trade and other receivables		(178,746)	844
(Increase)/decrease in short-term loans		(26,000)	15,631
Increase in trade and other payables		59,442	34,504
Cash generated by operating activities		381,805	308,901
Investment income		137,001	79,182
Income tax paid		11,448	-
Net cash from operating activities		530,254	388,083
Cash flows from Investing activities			
Property, plant and equipment acquired	3	(79,581)	(167,471)
Proceeds on disposals of investment property		-	-
Other investments		(439,286)	(269,872)
Net cash utilised in Investing activities		(518,867)	(437,343)
Increase/(decrease) in cash and cash equivalents		11,387	(49,260)
Cash and cash equivalents at beginning of the year		37,150	86,410
Cash and cash equivalents at end of the year	7	48,537	37,150

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

Detailed Income Statement

Figures in R	Note(s)	2015	2014
Gross Revenue			
Levies Received		4,343,769	3,584,273
Special Levy - Obligation to build		401,212	246,070
Special Levy - Road Fund		26,000	-
		<u>4,770,981</u>	<u>3,830,343</u>
Other Income			
Cell to Gate		1,680	-
Investment income		137,001	79,182
Penalties and remote control sales		27,171	10,831
Site Clearance		10,100	10,050
Traffic Fines		-	3,521
		<u>175,952</u>	<u>103,584</u>
		<u>4,946,933</u>	<u>3,933,927</u>

The supplementary information presented does not form part of the annual financial statements and is unaudited

MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION

(Registration Number 1999/001249/08)

Annual Financial Statements for the year ended 30 June 2015

Detailed Income Statement

Figures in R	Note(s)	2015	2014
Expenditure			
Accounting fees		12,440	9,445
Assessment rates and municipal charges		107,484	89,602
Auditors' remuneration		10,000	7,000
Bank charges		18,253	16,744
Cell to Gate Expense		6,959	13,117
Depreciation		64,642	58,365
Emoluments - Directors	16	-	-
Fines and penalties		11,448	-
Golf club awards/membership fees		761,686	691,467
Insurance		26,286	20,564
Lease rental on operating lease		272,438	224,324
Legal expense		26,934	3,955
Maintenance - Garden and Refuse		407,997	335,177
Maintenance - Nature Reserve		130,001	232,794
Maintenance - Swimming pools		116,535	74,113
Management Agents		329,245	284,685
Printing and stationery		5,072	4,173
Public Relations		8,975	10,587
Remote Control Purchases		1,512	2,728
Repairs and maintenance		280,877	250,298
Security		1,400,067	1,074,380
Site Clearance		-	20,150
Site Office		346,976	233,166
Sundry Expense		12,937	17,921
		<u>4,358,764</u>	<u>3,674,755</u>
Profit before taxation		<u>588,169</u>	<u>259,172</u>
Taxation		(37,785)	(8,476)
Profit for the year		<u>550,384</u>	<u>250,696</u>

The supplementary information presented does not form part of the annual financial statements and is unaudited

STATUS MARK MANAGEMENT SERVICES
PO BOX 567, MOSSEL BAY

BUDGET
TEL: 044 691 3054/ FAX: 044 691 1520

A		B		C		D		E		F		G		H	
MOSEL BAY GOLF ESTATE		BUDGET		FINANCIAL STATEMENTS		2014/2015		BUDGET		PROPOSED		%		DIFFERENCES	
DESCRIPTION		2014/2015		2014/2015		BUDGET & ACTUAL		2015/2016		2016/2017		VARIANC		BUDGETS	
		ANNUAL		ANNUAL				ANNUAL						2013-2014/2014-2015	
1	AUDIT FEES	11 400	10 000					12 000		11 400			-5.00%		
2	BANK CHARGES	17 100	18 263					18 000		21 200			17.78%		
3	GOLF CLUB AWARD	791 160	761 686					793 000		835 000			5.30%		CURRENT+5%
4	ESTATE MANAGEMENT														
5	AGENT	329 245	329 245					349 000		372 000			6.59%		
6	OFFICE RENTAL														
7	SITE OFFICE	299 159	346 976					362 630		396 205			9.26%		INCL KVZ SUPPLIED LABOUR
8	ACCOUNTANT	11 400	12 440					12 500		13 100			4.80%		
9	ESTATE PROPERTY														
10	GARDENS	351 918	373 823					376 555		419 255			11.34%		STORMWATER CHANNELS
11	REFUSE	33 037	34 174					34 500		37 150			7.68%		
12	POOL MAINTENANCE (incl water & electricity)	128 478	116 535					100 000		128 620			28.62%		
13	LEGAL & PROF FEES	41 040	26 934					35 000		20 000			-42.86%		
14	INSURANCE	25 080	26 286					26 350		29 000			10.06%		Dir liability
15	MAINTENANCE														
16	ROADS														
17	FENCES & OPEN AREAS	267 900	280 877					300 000		300 000			0.00%		
18	NATURE RESERVE & REPORTS	228 000	130 001					239 400		180 000			-24.81%		
19	MUNICIPALITY														
20	WATER & LIGHTS	125 377	86 298					100 000		100 000			0.00%		
21	RATES	20 930	21 186					21 980		22 500			2.37%		
22	SECURITY	1 238 063	1 408 538					1 566 656		1 630 294			4.06%		
23	STATIONARY & POSTAGE	13 680	5 072					6 000		6 000			0.00%		
24	PR & MARKETING	27 360	8 975					12 000		12 000			0.00%		
25	SUNDRIES	27 360	12 937					20 000		12 000			-40.00%		
26	RESERVE FUND/CAPITAL EXPENDITURE	71 991						50 000		48 000			-4.00%		
27	TELEPHONE INTERNAL SYSTEM	269 610	272 438					280 000		311 640			11.30%		
28	TAX & OTHERS		11 448												
29	DEPRECIATION		64 642												
30	INTEREST ON INVESTMENT														
31	TOTAL	4 329 288	4 358 764					-235 000		-177 364					
32	per unit	918						4 480 571		4 728 000					
33	VAT							950		1 000					
	TOTAL PROPOSED LEVY VAT INCL	918						950		1 000			5.25%		

PROXY/VOTING PAPER
MOSSEL BAY GOLF ESTATE HOME OWNERS ASSOCIATION
(Association incorporated under Section 21)
Registration number 1999/001249/08

I _____ of erf _____, being a member of the Mossel Bay Golf Estate Home Owners Association hereby appoint -

_____ of _____, or failing him/her

_____ of _____, or failing him/her,

the chairman of the meeting as my proxy to

vote for me and on my behalf, at the Annual General Meeting of the Association to be held at 10h00 on the 23RD day of December 2015 in the Church Hall of the Dutch Reformed Church Mossel Bay South, 17th Avenue, Mossel Bay and any adjournment thereof as follows :

Ordinary Resolution No 1 (Pets)

In favour : **Against :** **Abstain :**

Ordinary Resolution No 2 (Financial Statements)

In favour : **Against :** **Abstain :**

Ordinary Resolution No 3 (Budget)

In favour : **Against :** **Abstain :**

Ordinary Resolution No 4 (Auditors)

In favour : **Against :** **Abstain :**

Ordinary Resolution No 5 (Auditors Remuneration)

In favour : **Against :** **Abstain :**

(indicate instruction to proxy by way of a X in the space provided above)

Unless otherwise instructed my proxy may vote as he thinks fit.

Signed this _____ day of _____ 2015.

Signature

(Name of signatory in block letters)

[NOTE : ARTICLE 27.1 OF THE ARTICLES OF ASSOCIATION

27.1 : A member may be represented at a general meeting by a proxy, who need not be a member of the Association. The instrument appointing a proxy, whether for a specified meeting or otherwise, shall be in writing signed by the member concerned or his agent, duly authorised thereto in writing, and shall be in the form below or to the effect of the form below, or in such other form as the directors may approve, in either case under the heading of or referring to the Association's name.

THIS PROXY MUST BE RECEIVED BEFORE COMMENCEMENT OF THE MEETING. PROXIES CAN BE HANDED IN AT THE OFFICES OF STATUS MARK AT 11 MEYER STREET, MOSSEL BAY OR AT P O BOX 567, MOSSEL BAY, 6500, email: status2@status-mark.co.za; fax: 044 691 1520

VOLMAG/ STEM BRIEF
MOSSSELBAAI GHOLF LANDGOED HUISEIENAARSVERENIGING (NWO)
Registrasie nommer 1999/001249/08

Ek _____ van erf _____, 'n lid van die Mosselbaai Gholf Landgoed Huisseienaarsvereniging stel hiermee vir

_____ van _____, of alternatiewelik hy/ sy

_____ van _____, of alternatiewelik hy/ sy,

die voorsitter van die vergadering as my volmag

om namens my te stem by die Algemene Jaarvergadering wat gehou sal word om 10H00 op die 23ste dag van Desember 2015 in die Kerksaal van die NG Kerk, Mosselbaai Suid, 17de Laan, Mosselbaai en enige verdraging daarvan:

Gewone Besluit Nr 1 (Troeteldiere)

Ten gunste : Teen : Buite Stemming:

Gewone Besluit Nr 2 (Finansiële State)

Ten gunste : Teen : Buite Stemming:

Gewone Besluit Nr 3 (Begroting)

Ten gunste : Teen : Buite Stemming:

Gewone Besluit Nr 4 (Ouditeure)

Ten gunste : Teen : Buite Stemming:

Gewone Besluit Nr 5 (Ouditeurs vergoeding)

Ten gunste : Teen : Buite Stemming:

(dui u versoek aan die volmag by wyse van 'n X in die spasie voorsien)

Tensy anders versoek mag my volmag stem soos hy/ sy goed dink.

Geteken op die _____ dag van _____ 2015.

Handtekening

(Naam in drukskrif)

[NOTE : ARTICLE 27.1 OF THE ARTICLES OF ASSOCIATION

22.1 : "A member may be represented at a general meeting by a proxy, who need not be a member of the Association. The instrument appointing a proxy, whether for a specified meeting or otherwise, shall be in writing signed by the member concerned or his agent, duly authorised thereto in writing, and shall be in the form below or to the effect of the form below, or in such other form as the directors may approve, in either case under the heading of or referring to the Association's name."

HIERDIE VOLMAG MOET INGEHANDIG WORD VOOR DIE AANVANG VAN DIE VERGADERING EN KAN INGEHANDIG WORD BY STATUS MARK, 11 MEYER STRAAT, MOSSSELBAAI OF POSBUS 567, MOSSELAAL, 6500; EPOS: status2@status-mark.co.za; faks: 044 691 1520